SAINT WENDEL CATHOLIC SCHOOL
MEDICATION ADMINISTRATION

Dear Parents/Guardians:

Indiana State law requires that schools observe certain regulations when administering medication to students. The following procedures must be followed:

1. Over-the-counter medication **requires written permission from the parent or guardian, stating the name of medication, amount of medication, the hours for administration, and the period of time medication is to be continued.** It **must be** sent in the original container labeled with the student's name. Permission note must contain parent's/legal guardian's signature.

2. Prescription medications **must be** in the original container. The label will meet the requirement for physician's written order; however, the parent must either complete and sign the Student Medication Permission Slip or send in a permission note with parent's/legal guardian's signature. Recommend one month's supply.

3. **The parent/guardian shall accept the legal responsibility for the safe arrival of his/her child's medication to and from the child's school.**

4. A school corporation may send home medication that is possessed by a school for administration during school hours or at school functions with a student **if the student's parent provides written permission** for the student to receive the medication

STUDENT MEDICATION PERMISSION SLIP

SCHOOL_____ GRADE_____

STUDENT'S NAME_____PHONE_____

MEDICAL CONDITION_____

NAME OF MEDICATION_____

TIME AND AMOUNT TO BE GIVEN_____

As parent/guardian, I accept the legal responsibility for the safe arrival of my child's medication to his/her school.

****PARENT/GUARDIAN****

_____ INITIAL HERE to give permission to Saint Wendel School to send home your child's medications from school with him/her.

_____ _____

Parent/Guardian Signature Date

Saint Wendel School

Medication Authorization

Student Name _____ Grade _____ Teacher _____

Name of Medication	Date Given	Time Given	Signature of Person Administering