

Saint Wendel Catholic School Re-Opening Quick Guide

****Document Effective on 7/17/2020- Information is subject to change at any time.****

Common practices to ensure the health safety of all our students and staff:

- Face masks/coverings are recommended and will be required at certain times.
- Social distancing will be maintained to the greatest extent possible.
- Additional hand washing and hand sanitizer use will be practiced throughout the day
- Frequently touched surfaces and commonly shared items will be cleaned/disinfected regularly
- Students and staff who are sick and/or who have symptoms related to COVID-19 should STAY HOME



Health and Safety Protocol-

Hand Washing- hand washing will be required throughout the day. Additional hand sanitizer will be available in each classroom.

Water Bottles- Students will be allowed to carry water bottles due to the water fountains being closed. Water filling stations will be used only for the purpose of filling the bottles.

Training- Professional development will be provided to all staff at the start of the school year on symptoms, screening, measures and prevention.

Stay Home If Sick- Parents should pre-screen their children daily based on CDC guidelines before sending their children to school.

Quarantine Locations- Students and staff with COVID symptoms will be separated from other students and staff.

Masks- Masks/face coverings are strongly recommended. The ISDH and PCHD cites a 40-60% reduction in COVID-19 transmission when masks are used. Social distancing may not be possible at all times (hallways, entering/exiting school, small group work). In those cases, school may ask that masks/coverings be utilized.

Transportation

- We ask that all families strongly consider this year transporting their own children to and from school or making other arrangements.
- Using EVSC or MSD of North Posey buses increases the risks of exposure.
- FaceMasks/coverings are required during the time on the bus.
- All siblings in a family will sit together.
- A seating chart will be used daily.
- Drivers will clean and disinfect after each use.
- All field trips have been postponed until second semester.
- Afternoon bus riders will do homework in a seated classroom until the bus arrives.

Food Service/Cafeteria

- Milk/water bottles and utensils will be placed on trays in advance by cafeteria staff
- All homerooms will have a staggered time to go through the lunch line and follow the social distance locator on the floor.
- No visitors for lunch
- Adjustments made to serving lines
- All homerooms will eat in their classrooms except 1st and 2nd grade. They will eat in the cafetorium during a certain lunch period. Students will sit on opposite sides of the table and will have a seating chart.

Transitioning/Passing Time

- All students will stay in their classrooms and the teachers will travel to them.
- K-8 students and staff will be wearing a mask while traveling through the hallway.

Entering/Exiting the Building

- Students and staff will self-monitor temperature and symptoms daily. This is completed at home. Anyone with symptoms or not feeling well should stay home.
- Morning drop off will be offered for all PreSchool/PreK students from 6:45am-7am at the PreSchool/PreK entrance. Families must register at the beginning of the year.
- NO VISITORS PERMITTED

Arrival Procedures

- K-8 Students will exit their vehicles wearing a mask and go directly to their homeroom.
- PreSchool and PreK students will be dropped off at their drop off between 7am-7:45am. Students will be signed in by a staff member and a staff member will walk them to their room.

Dismissal Procedures

- K-8 Students will be asked wear mask when they enter the hallway until they get into their cars. Students will be grouped together by grade levels while they wait for their cars.

Other Prevention Items

We acknowledge that there is some inherent risk present when children and school employees occupy school corporation facilities. These COVID-19 policies are intended to mitigate, not eliminate, risk. No single action or set of actions will completely eliminate the risk of SARS-CoV-2 transmission, but the implementation of several coordinated interventions can greatly reduce the risk. (American Academy of Pediatrics).

Teaching and Learning

- Changes will have been made to classrooms to create more personal space (reduce furniture, spread desk out, define areas).
- K-8 desk will be separated to increase social distance (6 feet apart when feasible and facing one direction).
- We will minimize sharing of supplies.
- K-8 students will leave the classroom for physical education class.
- PE/Recess- classes may use equipment and will wash hands before and after the activity. All grade levels will stay in their section during recess.

Mental Health

- Youth First Social Worker will be available Tuesday and Thursday each week for support services.
- Mental health resources will be shared with students, teachers and families.

Large Groups

- School Masses and athletics will follow directives from the Diocese of Evansville.
- Outdoor recess times will be staggered by homeroom. Indoor recess will be held in the classrooms.
- Family events/meeting will be primarily virtual.
- Saint Wendel will follow all Diocesan of Evansville Athletic guidelines for school athletics.