



# SAINT WENDEL CATHOLIC SCHOOL WELCOME BACK NEWSLETTER



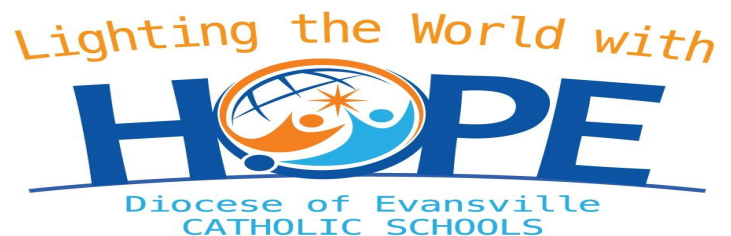
WELCOME to a new school year! I am super excited to start another school year with all of our students, parents, and parishioners of Saint Wendel. I am excited that we get to work together to achieve Christ's mission on earth. ***Just a quick reminder that on Thursday, August 2nd, the Saint Wendel teachers and staff will be passing out back to school paperwork and new spirit dress shirts during our "Back to School" Blitz. If you are going to be on vacation please let me know. We will be leaving school around 8:15am. If you have special delievery directions please let me know of that as well.*** I know that before we know it, it will be August 8th. I am positive that we will have a wonderful school year.

Throughout the school year there will be lots of things emailed, posted, or sent home each week: newsletters, flyers, lunch menus, etc. If you ever misplace them or need to look up information please go to the website: [www.saintwendelschool.org](http://www.saintwendelschool.org) or you can look under school documents on Sycamore Education. Please don't ever hesitate to contact me if you have a question or concern.

See You Soon!

Mrs. Hallie Scheu [hscheu@evdio.org](mailto:hscheu@evdio.org)

School Number (812) 963-3958



***\*\*Don't forget the first day of school is Wednesday, August 8<sup>th</sup> @ 7:30am\*\****

## PreSchool and PreK Information:

PreSchool and PreK open house is on Thursday, August 2nd in the cafeteria. PreSchool will be at 6:00pm and PreK will be at 7:00pm. This is a time for all students to meet their new teachers. Parents, we will be giving you specific directions for our new drop-off and pick-up and any other changes from last year. ***Please remember that ALL PreSchool and PreK supplies should be brought to open house and delivered to the classrooms so the teachers have some time to go through and organize before the first of school.*** You may also bring any paperwork that goes to the office that evening as well.



## **Other Information:**

### **Parent Information Night:**

The K-8 Parent Information Night will be held on Monday, August 13. This will be a time for you to meet your children's teachers and ask questions at the different grade levels. This is the time that the teachers and staff will present information given out about the upcoming school year. Just as a reminder, this Parent Information Night is ONLY

FOR PARENTS, NOT FOR STUDENTS. **Kindergarten @ 5:30pm; Grades 1 & 6 @ 6:00pm; Grades 2 & 7 @ 6:30pm; Grades 3 & 8 @ 7:00pm; Grades 4 & 5 @ 7:30pm.**



At parent information night, you will also receive information on how to sign up for parent/teacher conferences through Sycamore. Parent/Teacher Conferences will be held on Wednesday, October 17 and Thursday, October 18 from 2:30-8:00pm each day.

# Welcome

### **New Staff:**

WELCOME to Ms. Lauren Hayden who will be teaching our PreK enrichment class on Monday, Wednesday, and Friday. Lauren has recently graduated from Murray State with a degree in Early and Elementary Education.

WELCOME to Mrs. Brooke Travers who has been hired to be our new administrative assistant (secretary). Brooke and her husband, Michael, have two girls. They are parishioners at St. Philips.

WELCOME to Ms. Hannah Seng who will to be our Kindergarten Assistant. Hannah recently graduated from USI with an elementary education degree with a minor in special education. She will be getting married end of September.

WELCOME to Mrs. Michelle Courtney who will be our PreSchool assistant in Mrs. Dessauer's room on Monday and Wednesday- 7:30am-2:30pm. Michelle currently works at St. Joe on Tuesday and Thursday in their PreSchool/PreK program.

WELCOME to Mrs. Mandy Marx who will be our PreSchool assistant in Mrs. Dessauer's room on Fridays- 7:30am-2:30pm. Mandy is a mother of four (two kids go to Mater Dei and 2two kids go to Resurrection).

As you can see we have hired many new faces to join our team. I ask that you please keep all our teachers and staff in your prayers as we prepare for another awesome school year!

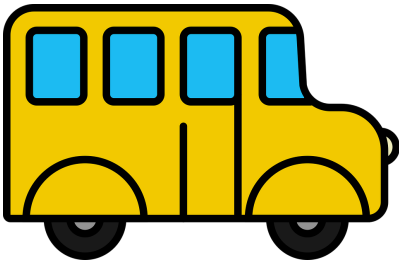
**Website:**

Make sure you are periodically getting on the school website. Anything going on or around school will be on the website. [www.saintwendelschool.org](http://www.saintwendelschool.org)

**Paying Online:**

Again, this year you will be able to make tuition payments, lunch payments, and aftercare payments online through Online Giving. Saint Wendel is in the process of transferring all Sunday offerings/collections over from Parish Pay to Online Giving. You will be able to set up automatic transfers weekly, monthly, etc. Please use this website to "Create New Account." There is also an app that you can download. You can also find a direct link on our website under School Info and then School/Parish Payments.

<https://www.osvonlinegiving.com/1778>

**Bus Transportation (Kindergarten through 8th Grade Students):**

At this time, we cannot tell you the exact time that buses will be by your house to transport your children to and from school, but we have bus service through the EVSC and North Posey Schools. With our first day of school falling on Wednesday, August 8<sup>th</sup> both EVSC and North Posey will be in session. Please make sure you call your bus driver to be put on their list for pickup and drop off.

**Car Riders (Kindergarten through 8th Grade Students):**

If you transport your children to school, please have them here between 7:00-7:25 AM. It is imperative that your children arrive by 7:25 AM, especially on Tuesdays/Thursdays which are Mass days. Mass begins promptly at 7:30 AM. The procedure for discharging/retrieving car riders is to drop them off at the north entrance which is outside of the school office area. Please pull your vehicle as far forward along the sidewalk so that other cars are not waiting out on the street.

**Dismissal (Kindergarten through 8th Grade Students):**

Car riders, walkers, and bike riders are dismissed at 2:30 PM at the north entrance (outside of the school office). Students are allowed to stay from 2:30-3:00 to complete homework in classrooms, get extra help from teachers, or participate in extra-curricular activities. Students riding Posey County and EVSC buses remain in classrooms until 3:00 PM and are then supervised by staff until buses arrive.

**Tuition:**

As a reminder, the tuition rates are: for families who are parishioners of Saint Wendel Parish, \$3,420.00 for 1 student family, \$3,870.00 for 2 student family, \$3,950.00 for a 3 student family, \$4,320.00 for a 4 student family, \$4,770.00 for a 5 student family. For families who are not parishioners of Saint Wendel tuition is \$4,130.00 for 1 student family, \$5,030.00 for a 2

student family, \$5,930.00 for 3 student family, and \$6,830.00 for a 4 student family. If your family is in need of financial assistance please contact, Mrs. Scheu. The deadline is August 31st. Tuition can be paid online through online giving.

### **School Lunch & Wellness Plan:**

The August 2018 lunch menu, it is also on the website and on Sycamore. You can also find it on the Sycamore App. The cost of a student lunch is \$2.75. Following government guidelines milk is automatically part of the meal and is included in this price. If a student wishes an additional beverage (water or additional milk) the cost is \$.50. The price of an extra entrée is \$2.00. As part of our Wellness Plan, we will be offering a “chef salad” as a lunch alternative to all students, preschool through Grade 8. Students are offered everyday for purchase: main lunch, chef salad, and the rotating alternate. Payment for meals can be paid weekly, monthly, or yearly since our lunch program is computerized. Every 2-3 weeks during the school year you will receive an email report on the balance of your child’s lunch account. Checks are to be made payable to: Saint Wendel Catholic School. Parents are welcome to come to school and eat lunch with their children. If doing so, please contact the school office with that information before 9 am. The price of an adult lunch is \$3.45. Posted on our website and Sycamore you will find the information on the federally funded free/reduced lunch program. As other schools in Indiana are doing, we have developed a “Wellness Plan”. As part of the plan, we have decided to serve only “healthy” snacks at classroom parties, morning snacks, and school celebrations. On our website you will find a list of “healthy” snacks. If unhealthy snacks are sent in, the school reserves the right to not hand them out. Also, as part of the “Wellness Plan”, we ask that students do not bring soft drinks to school as part of their lunch. The wellness plan is posted on our website. **Parents- please, please, please help us follow our Wellness Plan.**



### **School Safety: \*\*\*\*\*NEW\*\*\*\*\***

When you enter the school building, please report immediately to the school office. If remaining in the school building, please sign in and ask for a “visitors” badge. This will help to account for everyone in the building should there be an emergency. During the school year we will be practicing different drills. We will have one fire drill a month, two tornado, earthquake, and lockdown drills during the school year.

New this year- when school is in session from 7:30am-2:30pm the only doors that parents, visitors, parishioners, etc will be able to enter are through the main office doors. Down in PreSchool/PreK at 8am if you child is not signed in, in their classroom they will need to enter

the main office doors, report to the secretary to submit attendance and lunch count and then walked down through school to the PreSchool/PreK classrooms to sign in.

### **Electronic Gradebook and School Wide System:**

Parents, we will once again be using Sycamore Education. Sycamore has been adopted diocesan wide. We will now have 1 system to do everything: grades, lunch, attendance, etc. Each school family is given a specific password of which to log-on to the Sycamore system. If you have lost or forgotten your password new ones will be sent out at Parent Information Night. There is a direct link on the school website. Our school code is 2144

### **Extended Care (Kindergarten through 6th Grade Students) :**

Extended Care is provided for all students, Kindergarten through Grade 6, until 6:00 PM each day when school is in session. If you are interested in registering your student for Extended Care please print off the form from the website or Sycamore.

### **PTO Information:**

The PTO plays a huge part in what our school is able to accomplish throughout the school year. We encourage all parents to become involved in the PTO. Please watch the newsletters and the website for PTO events and news. If you have any questions please see below officers

President: Rejean Bergman

Vice President: Caron Stofleth

Secretary: Ashli Oglesby

Treasurer: Amy Happe

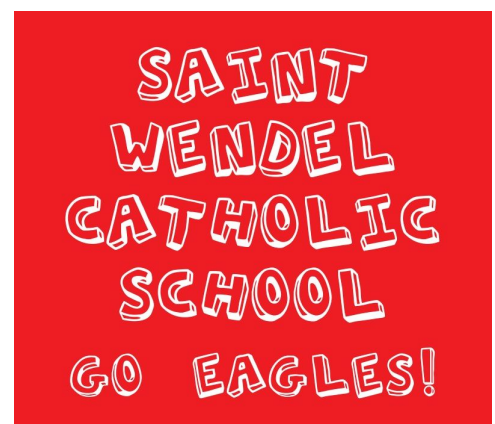
**Mark your calendars for the PTO Back to School Bash on Saturday, August 11th!! Look for the information flyer in the Back to School Packet.**

### **Parent Newsletters:**

Your next parent newsletter will be available on Monday, August 13. Weekly newsletters are emailed out and posted on our school website: [www.saintwendelschool.org](http://www.saintwendelschool.org) and on Sycamore every week.

### **Spirit Dress T-shirt:**

Your child will receive a **red** "Saint Wendel Catholic School" t-shirt during the "Back to School" delivery event. Your student should wear this t-shirt with their uniform pants/shorts on Friday, August 10th for a PreSchool through 8th grade picture.



### **Catholic Charities Counselor:**

We would like to welcome Ms. Kelsey Held to Saint Wendel. Kelsey will be our Catholic Charities counselor. She can meet with any student. Paperwork can be found on our website at the very bottom of the homepage. Her office hours are Mondays from 7:00-9:30am.

### **Student Supply List:**

Parents the school supply list was emailed out a couple of weeks ago. It looks like water color paints were left off the 3rd grade list. Please make this correction.

### **Medication:**

If the medication is a prescription, the medication must be in the original container provided by the pharmacy. All medication is administered through the school office and should be brought to the school office. Any remaining medication must be picked up from the school office by a parent. Medication cannot be sent home with the child-this is a state regulation. Medication sent in, in zip-lock bags will not be given.

### **Health Wellness Check/Yearly Physical:**

Parents each year you should take your child into the doctor for the yearly physical and wellness check. At this time please ask for a print off of immunizations and updated health status and turn into the main office for the nurse. There is not a partial form just documentation from the doctors office.

### **Student Allergies:**

If your child has an allergy which may need medical attention here at school, please contact the school secretary, Mrs. Travers and Mrs. Scheu. Student allergy plans need to be completed with pictures and turned into the teacher, cafeteria and the main office.

### **Sports:**

Saint Wendel is currently looking for a wrestling commissioner for the winter. Please contact AD Samantha Smith if interested at [sraesmith0513@gmail.com](mailto:sraesmith0513@gmail.com).

### **The packet that you will receive on August 2nd contains the following school information:**

#### **Emergency Card (please return)**

This is to be completed and returned on the first day of school. Hopefully, we will never need this, but it is important for us to have your contact information in case there is ever an emergency involving your child. Please make sure you sign the back of the emergency card.

#### **Signature- Handbook and Agreement (please return):**

The Handbook will be sent to you in another email. The handbook can also be found on the website and Sycamore Education. This agreement certifies that you have read the 2018-2019 Saint Wendel Handbook and are in agreement with its information. READ THE HANDBOOK CAREFULLY. After that, please sign and date the agreement. We are asking that you read through the handbook with students in grade 2-8 and have them sign and date. Please return

the signed Handbook Agreement by Wednesday, August 8th. The only change from last year is the tuition amounts. Also on this signature page is the media resitration- At times during the school year, school information with students' names/pictures are sent to local media (Posey County News, Westside Courier, The Message) and pictures posted on our school website and the Facebook page, **by signing and returning this form, you are requesting that your child's name/picture NOT be published. If you don't care if your child's name/picture be published you do not need to return this form.**

### **Tuition Statements**

Account balances can always be found on Sycamore. Statements will be sent out monthly. Please send all payments to the office.

### **Future Wildcat T-shirt and Pass Order Forms**

These forms need to be returned with payment by August 22nd. T-shirt and/or passes will be delivered around September 6th

### **Scrip Order Form**

Saint Wendel participates in the scrip program.

### **2017-2018 Year Book Order Envelopes (Students who attended Saint Wendel last year)**

If you are interested in a yearbook from the 2017-2018 school year (last year) please complete and return to the main office.

### **PE Uniforms Order Forms (4th & 5th Graders)**

We require all of our 4th through 8th grade students to purchase a PE uniform. This uniform is the same each year. We have included order forms for our 4th and 5th graders. If other students need to order they can find the order form online.

### **Home Language Survey (Kindergarten Students Only)**

The State of Indiana requires each Kindergarten student to complete a Home Lanuage Survey. Please complete and return.

### **PreSchool and PreK Questionnaire (PreSchool and PreK Students Only)**

Parents please complete and return to help the teachers better prepare for their incoming students.

Again, I look forward to working with each of you this school year. Enjoy the few remaining days of summer before school begins.

May God Continue to Bless our Students, Parents, and Staff!

